

Basic principles and priorities of the Data Policy of the Capital City of SR Bratislava

The quality and professionally processed data enable cities to create more informed and effective decisions, to evaluate their activities, to respond faster and more directly to the needs of their citizens, which overall positively influence public savings and simultaneously improve the living conditions of the citizens. For the purposes of public knowledge, the data represent an information source about the activities of city allowing citizens to deduce responsibilities towards the elected representatives. For the business and non-governmental sector, data represent an instrument for improving quality of provided services.

The Capital City responds to current European trends and standards in the field of data policy as well as reflects strategic and legal documents on the national and supra-national level in order to maximize the access to data from various sources to improve the living conditions of citizens, thus city commits itself to implement following:

Principles of the Data Policy

The city while fulfilling its responsibilities and activities has an overview about the generated data and it ensures contractual relations between city, city organisations and third parties in order to proactively collect, to safely store and process, to evaluate and to further use data generated from public sources or achieved/bought from third parties.

At the legal level City provides necessary legal regimes for the use of data, protection against inappropriate contract or procurement conditions, as well as licencing of data for third parties. Except of reasoned cases the City prefers publishing of data under open licences in an open data formats ([*Výnos č. 55/2014 Z. z. § 52 - Otvorené údaje*](#)) and abides legal framework [*PSI Directive*](#).

The City evaluates what type of data are generated in its territory, to whom they belong and for what purposes are they generated. The City is a partner with state bodies, business and academic sector and city districts with the aim of effective exchange of information, data and opportunities for their usage in behalf of citizens.

The City ensures that citizens and businessmen may communicate with the public administration electronically while they dispose of sufficient digital skills (the principle of “digital as standard”)

The City does not ask citizens for the same information more than once (the principle of “once and enough”).

The City considers information and privacy security in IKT solutions, increases the use of electronic identity cards, makes them more user-friendly and more suitable for mobile platforms (the principle of “credibility and security”).

The City enables citizen and businessmen to better manage their personal data held by the City (the principle of “openness and transparency”).

The City introduces policies and arrangements enabling implementation of these principles at all levels, ensures technical and content interoperability of data, uniformity of formats and licences, etc. (the principle of “interoperability”).

The City ensures implementation of data policy in its organisational units, city contributory and budgetary organisations and city enterprises with 100% participation of city. In other organisations City promotes implementation of data policy appropriately to its influence in them. The City creates a data unit which is responsible, manages and implements data policy.

Priorities of the Data Policy

1. To build technical, personal, procedural and legal background for acquiring, processing, publishing, storing and elaborating newly generated data by the City and city organisations.

This priority includes:

- Construction of technical infrastructure,
- Building a data unit as a data policy governing body,
- Building a legal infrastructure with respect to legislative standards in the area of access to information, personal data protection, security, copyright, including contractual arrangements for ownership of data generated by third parties from public finances,
- Strengthening and education of human resources – employers of the Municipal office of the Capital City of SR Bratislava
- Implementation of processes which ensure collection, updating and data storing.

2. To build partnerships with third parties, especially with public and state institutions (city districts, The Bratislava region, cities and public administration) but also with partners from academic or private sector in order to unify data standards at micro and macro-regional level and to enable partners to share data at the city platform.

This priority includes:

- Identification of potential partners in state, public, private and academic sector,
- Sharing experience and practice with partners,
- Special, legal, technical cooperation and assistance to partners from public and state institutions,
- Cooperation with private sector for the purpose of improving provided data which will be effectively used in creation of new IKT solutions.

3. To retrospectively ensure conformity of existing data in the ownership of city with established data standards and to enable processing, publishing and evaluation of such data.

This priority includes:

- Analysis and reviewing of existing datasets and prioritizing their further use by the city and third parties
- Cleaning, unifying and completion of selected datasets.

4. To identify easily and quickly realized steps the so-called “quick wins” with an immediate use and with the aim to gain support of all concerned parties for further and more complex activities.

5. To realize supporting activities in the field of education and enlightenment of employers, citizens, city organisations and city districts.

This priority includes:

- Education of employers and citizens in the field of data policy,
- Realization of supporting activities for spreading an enlightenment in the field of data policy,
- Enforcement and appropriate support in the implementation of data at the level of city organisations and city enterprises,
- Partnership with city districts to promote data policy at the level of city districts.ⁱ

ⁱ Act on Free Access to Information

Specific Laws on Sensitive, Secret and Personal Data

Copyright

Act on Information Systems of the Public Administration

Act of the Ministry of Finance of SR nr. 55/2014 on Standards of Public Administration Information Systems

Act on Data (planned in accordance with Resolution of the Government of SR nr 104/2017)

National Concept of Public Administration Informatization

Strategic Priority Open Data

Strategic Priority Data Management

Strategy and Action Plan on Access and Use of Open Data of Public Administration (Resolution of the Government of SR nr. 346/2017)

Action Plan of the Initiative for Open Governance in the Slovak republic for years 2017-2019 (Resolution of the Government of SR nr. 104/2017)

Concept of Management of Public Administration Informatization

Updated Methodology of Management of Informatization Projects

Tallinn Declaration on eGovernment